

# **Taxsaver.ie**

1. All information regarding the Bus and Rail tax saver tickets can be found on the following website. [www.taxsaver.ie](http://www.taxsaver.ie).
2. This scheme is only open for annual tickets. All applications will only be processed once annually. The deadline for new applications for will be 5<sup>th</sup> December each year to commence in January for a period of 12 months.
3. An employee salary deduction agreement form must be completed, signed and returned to the secretariat office before any tickets can be purchased (copy below). Please state clearly on this form the type and price of ticket required (annual only).
4. If the employee leaves during the year, any balance due will be deducted from their final salary. Where final net salary is insufficient to repay the balance due, the shortfall must be paid in full by bank draft/cheque.
5. This scheme is open to permanent staff and staff on contracts of indefinite duration.
6. Digital photo to be emailed to [ruthmeehan@riam.ie](mailto:ruthmeehan@riam.ie)

# Taxsaver Application form

## Annual Tickets

|     | <b>Ticket Type</b><br>Click text for more information   | <b>Cost</b>       | <b>✓ Tick beside ticket required</b> | <b>Photo ID Requirements</b><br>(if you had a similar ticket last year there is no need to send photo or LUAS ID form) |  |
|-----|---|-------------------|--------------------------------------|--|--|
| R1  | <b>Commuter Rail &amp; DART Only</b> (Leap card)<br>Valid as far as Balbriggan, Dunboyne, Kilcoole, Hazelhatch & Maynooth   | € 1,420           |                                      | <b>Iarnród Éireann tickets require:</b><br><br>Digital Photo   |  |
| R3  | <b>Commuter Rail &amp; DART + Dublin Bus</b> (Leap card)<br>Valid as far as Balbriggan, Dunboyne, Kilcoole, Hazelhatch & Maynooth   | € 1,710           |                                      |  |  |
| R5  | <b>Commuter Rail &amp; DART + Dublin Bus + LUAS</b><br>(Leap card)<br>Valid as far as Balbriggan, Dunboyne, Kilcoole, Hazelhatch & Maynooth   | € 2,080           |                                      |  |  |
| R6  | <b>Iarnród Éireann Point-Point</b> (Write stations)<br>From: _____ To: _____<br>Prices available on <a href="http://www.taxsaver.ie">www.taxsaver.ie</a><br>I added €385 for Connolly – Heuston <b>Yes / No</b> | Write price:<br>€ |                                      |  |  |
| R7  | <b>Iarnród Éireann All Services</b>   | € 4,670           |                                      |  |  |
| R8  | <b>Iarnród Éireann + Bus Éireann All Services</b>   | € 5,280           |                                      |  |  |
| R9  | <b>Iarnród Éireann + Dublin Bus All Services</b>  | € 5,280           |                                      |  |  |
| R10 | <b>Iarnród Éireann + Luas All Services</b>  | € 5,280           |                                      |  |  |
| R11 | <b>CIE All Services</b>   | €6,220            |                                      |  |  |
| D1  | <b>Dublin Bus Travelwide</b>  | € 1,320           |                                      |  | <b>Dublin Bus tickets require</b><br>Digital Photo |
| D2  | <b>Dublin Bus + LUAS</b>  | € 1,550           |                                      |  |  |
| B1  | <b>Bus Éireann Point-Point</b> (Write stations)<br>From: _____ To: _____  | Write price:<br>€ |                                      | <b>Bus Éireann tickets require:</b><br><br>Digital Photo   |  |
|     | <b>Bus Éireann Zone:</b>  | Write price:<br>€ |                                      |  |  |

**Company Name x** provides you with the option of purchasing **Annual Bus, DART, Rail or LUAS** travel tickets in a tax efficient manner. Travel tickets can be purchased through salary deduction, and are not liable to income tax or PRSI. Visit [www.taxsaver.ie](http://www.taxsaver.ie) to see what you can save.

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- I agree to forego €..... (Insert price of ticket(s)) of my taxable annual basic salary for **Company Name x** to purchase a bus/rail/luas pass valid from **to** in my name and on my behalf.
  - The reduction in my salary will be spread over ..... **x months**
  - This reduction will be used to purchase the bus/rail/luas pass by means of a deduction from my payroll. The deduction will be reflected on my payslip
  - I acknowledge this addendum will be an amendment to the terms and conditions of my existing contract of employment.
  - I acknowledge that once this alteration is made there can be no entitlement to forego the benefit in favour of cash or to convert the benefit to cash.
  - I understand any outstanding balance will be payable and will be deducted from my salary if I leave the employment of \_\_\_\_\_ before the conclusion of the relevant one year period.

**Staff Number:** ..... **Signature:**  
..... **Name in BLOCK CAPITALS**  
..... **Date**.....